



CITY OF LONG BEACH EMPLOYMENT OPPORTUNITY

Counselor II (Full Time/Unclassified)
HIV Prevention Services - Physician Services Bureau
\$20.427 - \$27.641 per hour
DEPARTMENT OF HEALTH & HUMAN SERVICES

POSITION:

The City of Long Beach Department of Health and Human Services, Physician Services Bureau, is recruiting for a Counselor II within the HIV Care Coordination Clinic. Under the direction of the program supervisor, the Counselor II will provide client-centered case management services to individuals living with HIV disease. This position will provide intensive prevention counseling, support and referrals. In addition, the Counselor II will provide assistance in accessing needed medical and psychosocial services that affect the client's health. The position is located at the Main Health Department Headquarters, 2525 Grand Ave. in Long Beach, CA.



EXAMPLES OF DUTIES:

- Provides case management services as part of a multidisciplinary team.
- Conducts comprehensive assessments of HIV/STD risk, medical and psychosocial needs.
- Develops and assists in implementation of ongoing client service plans.
- Facilitates referrals and coordinates care with a variety of community agencies.
- Documents client contacts and follow-up activities through progress notes.
- Participates in weekly case conference meetings.
- Participates in community meetings, forums, and trainings.
- Provides HIV testing, counseling, and referral services.
- Performs other related duties as assigned.

QUALIFICATIONS:

- A high school diploma or equivalent; Bachelor's degree in human service related field, Social Work, Psychology or equivalent is highly desirable.
- Four years of experience providing services in a public health or social service. Experience working with co-morbidities, HIV, STIs, Hepatitis, TB transmission and treatment, and substance use is preferred.

SUCCESSFUL CANDIDATE WILL DEMONSTRATE:

- Experience working with diverse populations.
- The ability to work independently, exercise sound judgment, be flexible and manage multiple assignments with in a fast paced working environment and under tight deadlines.
- Experience in supportive counseling, crisis intervention, case management and assessment techniques.
- Proficiency in the use of computers including email, internet and office productivity software (e.g. Microsoft Word and Excel and electronic health record systems).
- Outstanding organizational skills and the ability to be detail oriented and forward thinking.
- Effective interpersonal, written and verbal communication skills.
- Ability to maintain confidentiality and knowledge of California HIPAA regulations
- The ability to work internally and externally, with diverse groups and populations.
- Knowledge of community services in the Long Beach and Los Angeles areas.

APPLICATION PROCESS:

This recruitment will close at 4:30 p.m. (Pacific Time) on Friday, August 19, 2016. To be considered, please email a letter of interest and resume to the email address below. Please include "Req HE16-101 PS Counselor II" in the email subject line:

LBDHHS-JobApplications@longbeach.gov

Résumés will be reviewed for depth and breadth of experience, and for level and relatedness of education. The most qualified candidates will be invited to participate in further selection procedures. Applicants who do not meet the minimum requirements will not be considered.

(Req. HE16-101)

The City of Long Beach is an Equal Opportunity Employer. We value and encourage diversity in our workforce.

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990.

If a special accommodation is desired, or if you would like to request this information in an alternative format, please call (562) 570-4009. In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for positions interacting with the public.